



Terms & Conditions for Paying Day Care

1. Four week's written notice is required if you need to change your child's sessions.
2. Fees are payable one week in advance. Beacon Day Care reserves the right to charge interest or debt collection charges on late or unpaid fees. Beacon Day Care will review all prices annually in March.
3. We may suspend the provision of your childcare place at any time if you have failed to pay.
4. We cannot refund or offer days in lieu in the event of your child being absent/sick.
5. At least one month's notice must be given in the event of your child leaving nursery, otherwise one month will be payable.
6. Details of this form will be held on computer for nursery use only.
7. Medical attention (I give permission for staff to seek medical attention if necessary) If your child is on regular medication, you **MUST** inform us of this immediately. We have a sickness policy that states that a child must be kept at home 48 hours after their last bout of sickness or diarrhoea.
8. Fees are non-refundable should Beacon Day Care be forced to close for reasons beyond their control i.e. Power cuts, severe weather conditions etc.
9. Please note that full time applicants will be given priority over part-time applicants and we reserve the right to review part-time places. In the event that we may need to change a part-time place we will endeavour to offer alternative sessions. If this cannot be arranged we will give at least four weeks' notice to terminate the contract.
10. Please note it is the parent's/carer's responsibility to inform the nursery in writing should there be any changes to your child's authorised emergency contacts.
11. Beacon reserves the right to withdraw childcare, giving four weeks' notice.

12. Please note that Beacon Day Care cannot be held responsible for any clothing/toys brought into nursery.
13. Both parents automatically have joint parental responsibility if they are married to each other at the time of the birth or if they jointly adopt a child. Parents do not lose responsibility if they divorce. If the parents are unmarried the mother always has responsibility for her child. The father doesn't unless he jointly registers the birth with the mother or he has a parental responsibility agreement with the mother or a parental responsibility order made by the court. If necessary you may be asked to provide proof of parental responsibility.
14. Beacon Day Care reserves the right to amend its Terms & Conditions at any time, to comply with revised fiscal, legislative or operating requirements. Such changes will be notified in writing to parents, and will supersede all preceding Terms & Conditions issued by the company

If you would like to book a place at Beacon Day Care please return the attached booking form to the office staff.

Beacon Pre-School
Davis Road
New Invention
Willenhall
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01922 710874